

**Texas Education Agency  
Standard Application System (SAS)**

<b>2018–2019 Technology Lending</b>		
<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section 32.301	<b>FOR TEA USE ONLY</b> Write NOGA ID here:
<b>Grant Period:</b>	May 1, 2018, to August 31, 2019	
<b>Application deadline:</b>	5:00 p.m. Central Time, February 6, 2018	Place date stamp here.
<b>Submittal information:</b>	<p>Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:</p> <p style="text-align: center;">Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494</p>	<div style="writing-mode: vertical-rl; transform: rotate(180deg);">DOCUMENT CONTROL CENTER</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">GRANTS ADMINISTRATION</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">2018 FEB -5 PM 2:22</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">TEXAS EDUCATION AGENCY</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">RECEIVED</div>
<b>Contact information:</b>	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

**Schedule #1—General Information**

**Part 1: Applicant Information**

Organization name	County-District #	Amendment #	
Cleveland ISD	146901		
Vendor ID #	ESC Region #		
	4		
Mailing address	City	State	ZIP Code
316 East Dallas Street	Cleveland	TX	77327-
<b>Primary Contact</b>			
First name	M.I.	Last name	Title
Stephen	W	McCanless	Coordinator
Telephone #	Email address		FAX #
281-592-8717	smccanless@clevelandisd.org		281-592-8283
<b>Secondary Contact</b>			
First name	M.I.	Last name	Title
Maria		Silva	Assistant Superintendent
Telephone #	Email address		FAX #
281-592-8717	msilva@clevelandisd.org		281-592-8283

**Part 2: Certification and Incorporation**

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

**Authorized Official:**

First name	M.I.	Last name	Title
Darrell		Myers	Superintendent
Telephone #		Email address	FAX #
281-592-8717		dmyers@clevelandisd.org	281-592-8283

Signature (blue ink preferred)

Date signed

*Only the legally responsible party may sign this application.*

**Schedule #1—General Information**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application. For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**\*IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, the application will be disqualified.

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Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <a href="#">General and Fiscal Guidelines</a> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <a href="#">General Provisions and Assurances</a> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <a href="#">Debarment and Suspension Certification</a> requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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**Schedule #4—Request for Amendment**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$0	\$0	\$0	\$0
2.	Schedule #9: Supplies and Materials	6300	\$0	\$0	\$0	\$0
3.	Schedule #10: Other Operating Costs	6400	\$0	\$0	\$0	\$0
4.	Schedule #11: Capital Outlay	6600	\$0	\$0	\$0	\$0
5.	Total direct costs:		\$0	\$0	\$0	\$0
6.	<a href="#">Indirect cost</a> (0%):		\$0	\$0	\$0	\$0
7.	Total costs:		\$0	\$0	\$0	\$0

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 146-901

Amendment # (for amendments only): 0

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Cleveland High School 146-901-001

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

Cleveland Independent School District and Cleveland High School will purchase 300 Chromebooks, along with internet air time packs, that will be loaned out to qualifying students who do not have access to technology or internet after school hours. The ability for these students to have access after school will further enhance their educational capabilities and support their extended learning.

The committee at Cleveland High School initially completed a needs assessment to identify areas of need in their technology instruction and curriculum. The committee looked at all courses and disciplines and how technology would best be provided to meet the needs of the students.

The committee then narrowed down the selection of technology to be purchased. They decided on the chromebook due to its portability, ease of use, and technology support. The committee engaged all staff members in the discussion on how to best utilize the use of the technology loaner program and how best to implement the chromebook into instructional delivery.

Once the high school staff decided on how best to implement the program, they then looked at the portability and efficiency of how best to operate the loaner program. A campus survey was conducted to solicit feedback on the number of students who have access to technology and/or internet after school hours. The survey indicated that only 40% of students have access after school hours. This low percentage created concern for the committee because a majority of course subject matter requires access to digital media and digital resources.

The committee made the final decision to incorporate a loaner program that allows students to check out the chromebook and internet air device so the student can access digital media and resources at home and after school. This will allow students to extend and enrich their learning capacity from the classroom to home and back.

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only): 0

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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**Schedule #6—Program Budget Summary**

County-district number or vendor ID: 146-901			Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section, 32.301					
Grant period: May 1, 2018, to August 31, 2019			Fund code: 410		
<b>Budget Summary</b>					
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$0	\$0	\$0
Schedule #9	Supplies and Materials (6300)	6300	\$100,000	\$0	\$100,000
Schedule #10	Other Operating Costs (6400)	6400	\$0	\$0	\$0
Schedule #11	Capital Outlay (6600)	6600	\$0	\$0	\$0
Total direct costs:			\$100,000	\$0	\$100,000
Percentage% <u>indirect costs</u> (see note):			N/A	\$0	\$0
Grand total of budgeted costs (add all entries in each column):			<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>
<b>Administrative Cost Calculation</b>					
Enter the total grant amount requested:					\$100,000
Percentage limit on administrative costs established for the program (15%):					× .15
Multiply and round down to the nearest whole dollar. Enter the result.					\$15,000
This is the maximum amount allowable for administrative costs, including indirect costs:					

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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**Schedule #8—Professional and Contracted Services (6200)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

**Professional and Contracted Services**

#	Description of Service and Purpose	Grant Amount Budgeted
1		\$0
2		\$0
3		\$0
4		\$0
5		\$0
6		\$0
7		\$0
8		\$0
9		\$0
10		\$0
11		\$0
12		\$0
13		\$0
14		\$0
<b>a. Subtotal of professional and contracted services:</b>		\$0
<b>b. Remaining 6200—Professional and contracted services that do not require specific approval:</b>		\$0
<b>(Sum of lines a and b) Grand total</b>		<b>\$0</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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**Schedule #9—Supplies and Materials (6300)**

County-District Number or Vendor ID: 146-901

Amendment number (for amendments only):

**Supplies and Materials Requiring Specific Approval**

		<b>Grant Amount Budgeted</b>
6300	Total supplies and materials that do not require specific approval:	\$100,000
<b>Grand total:</b>		<b>\$100,000</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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<b><u>Schedule #10—Other Operating Costs (6400)</u></b>		
County-District Number or Vendor ID: 146-901		Amendment number (for amendments only):
<b>Expense Item Description</b>		<b>Grant Amount Budgeted</b>
6400	Operating costs that do not require specific approval:	\$0
<b>Grand total:</b>		<b>\$0</b>

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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**Schedule #11—Capital Outlay (6600)**

County-District Number or Vendor ID: 146-901

Amendment number (for amendments only):

#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
<b>66XX—Computing Devices, capitalized</b>				
1		0	\$0	\$0
2		0	\$0	\$0
3		0	\$0	\$0
4		0	\$0	\$0
5		0	\$0	\$0
6		0	\$0	\$0
7		0	\$0	\$0
8		0	\$0	\$0
9		0	\$0	\$0
10		0	\$0	\$0
<b>66XX—Software, capitalized</b>				
11		0	\$0	\$0
12		0	\$0	\$0
13		0	\$0	\$0
14		0	\$0	\$0
15		0	\$0	\$0
16		0	\$0	\$0
17		0	\$0	\$0
<b>66XX—Equipment, furniture, or vehicles</b>				
18		0	\$0	\$0
19		0	\$0	\$0
20		0	\$0	\$0
21		0	\$0	\$0
22		0	\$0	\$0
23		0	\$0	\$0
24		0	\$0	\$0
25		0	\$0	\$0
26		0	\$0	\$0
27		0	\$0	\$0
<b>Grand total:</b>				<b>\$0</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 1: Student Demographics of Population To Be Served With Grant Funds.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	996	71%	
Limited English proficient (LEP)	270	19%	
Disciplinary placements	86	8%	
Attendance rate	NA	%	
Annual dropout rate (Gr 9-12)	NA	%	

**Part 2: Students To Be Served With Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

**School Type:** ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

**Students**

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
										491	345	323	248	1407

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**Schedule #13—Needs Assessment**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A comprehensive needs assessment was completed at Cleveland High School. The data collected indicates a gap exists in student achievement for the economically disadvantaged students. This student group was identified as having limited to no access to technology or digital learning outside of and after school. The same group of students, while present at school, show to utilize technology and available resources to support and enhance their extended learning. Therefore, the decision was made to purchase portable chrome books and airtime packs to allow qualifying students the ability to check out the devices to be used after school.

Cleveland High School was selected due to the amount of instructional materials and on-line resources available to them. A campus survey was conducted to solicit feedback on the number of students who have access to technology and/or internet after school hours. The survey indicated that only 40% of students have access after school hours. This low percentage created concern for the committee because a majority of course subject matter requires access to digital media and digital resources.

Of the 1,407 students at Cleveland High School, 844 of them (60%), do not have access to technology or internet after school hours. This is an extremely high number of students who are not able to access digital learning or resources once they leave the high school. This limited access is even more of an issue for the English Language Learner (ELL) population and the At-Risk population. These populations already have difficulty with instruction in the regular classroom setting, by them not being able to extend their learning capacity beyond school hours creates a higher risk of their not being able to properly grasp concepts and retain what they have learned. The technology loaner program will put the necessary resources and support in their hands to enhance and provide a safety-net to support the challenges they face daily in education.

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**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Increase overall academic performance in grades 9-12 to meet state average	The grant will provide increased opportunities for struggling students by providing access to online instructional materials they would normally not have the opportunity for.
2.	Close achievement gaps between student groups on STAAR	The grant will provide opportunities for those student groups to access online resources/programs to improve skills to be successful on STAAR.
3.	Increase the post-secondary readiness at all grade levels.	The grant will provide the targeted students the ability to access resources to improve their academic skills to prepare for post-secondary readiness.
4.	More instructional time is needed	The grant will allow targeted students to access Google accounts, instructional materials, and other resources outside of regular school hours.
5.	More campus-based support from the IT Department.	This grant will allow our IT department to place more technology devices into the hands of our students while simultaneously providing support and maintenance of the loaned devices.

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**Schedule #14—Management Plan**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Principal	Will oversee the grant from the campus level and help determine which students will be selected to use the devices purchased with the grant.
2.	Assistant Principal	Will utilize existing inventory software to distribute and track all devices to be purchased with the grant.
3.	District Coordinator	Qualified to oversee inventory management and distribution. Will also monitor usage of all inventoried devices.
4.	IT Staff	Experience with google accounts and Chromebook devices.
5.		

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Increase academic performance in grades 9-12 to meet state average.	1. Disaggregate previous years state assessments	08/27/2018	05/30/2019
		2. Target students performing below state average	08/27/2018	05/30/2019
		3. Distribute devices to targeted students	08/27/2018	05/30/2019
		4. Monitor common assessments	08/27/2018	05/30/2019
		5. State assessment results	08/27/2018	05/30/2019
2.	Close achievement gaps between student groups.	1. Disaggregate previous years state assessments	08/27/2018	05/30/2019
		2. Target students performing below state average	08/27/2018	05/30/2019
		3. Distribute devices to targeted students	08/27/2018	05/30/2019
		4. Monitor common assessments	08/27/2018	05/30/2019
		5. State assessment results	08/27/2018	05/30/2019
3.	Increase the post-secondary readiness at all grade levels.	1. Disaggregate previous years state assessments	08/27/2018	05/30/2019
		2. Target students performing below state average	08/27/2018	05/30/2019
		3. Distribute devices to targeted students	08/27/2018	05/30/2019
		4. Monitor common assessments	08/27/2018	05/30/2019
		5. State assessment results	08/27/2018	05/30/2019
4.	More instructional time is needed.	1. Disaggregate previous years state assessments	08/27/2018	05/30/2019
		2. Target students performing below state average	08/27/2018	05/30/2019
		3. Distribute devices to targeted students	08/27/2018	05/30/2019
		4. Monitor common assessments	08/27/2018	05/30/2019
		5. State assessment results	08/27/2018	05/30/2019
5.	More campus based support from the IT department.	1. Disaggregate previous years state assessments	08/27/2018	05/30/2019
		2. Target students performing below state average	08/27/2018	05/30/2019
		3. Distribute devices to targeted students	08/27/2018	05/30/2019
		4. Monitor common assessments	08/27/2018	05/30/2019
		5. State assessment results	08/27/2018	05/30/2019

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Cleveland High School and Cleveland Independent School district operate and are guided by the campus and district improvement plans. The plan is a continuous process of review and evaluation. Goals are set and strategies identified to meet the goals are implemented and practiced on a regular basis. Monthly/ quarterly meetings are held to review data and make any needed adjustments to the plan. All staff members are included in the feedback and review process, as well as parents and community members who serve on the respective improvement teams.

Goals are identified through the needs assessment process. Once the needs assessment is completed, the staff works to identify goals to be obtained and strategies to be implement to reach the goals. The attainment of the goals is monitored throughout the process by meeting and discussing each goal and each strategy.

When areas are identified that present a deficiency in goal attainment, the committee revisits the goals and strategies and revises as needed.

Faculty meetings are held monthly on campus to share all information with the high school staff. Parents and community members are included in the campus Parent/Community Engagement meetings which are held quarterly to disseminate information about curriculum, budget, Title programs, parent involvement, academics, and student issues.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Cleveland High School currently has 300 Chromebooks that are used for instructional purposes only during regular school hours. The planned technology loaner project will be monitored on a monthly basis. Coordination with the District Technology Director on purchasing the most adequate product that will deliver quality technology to students in the most efficient and economical manner will be a priority of the project. Project participants will meet monthly to assess the ongoing effectiveness of the program.

Project participants will remain committed to the program by being a part of the ongoing monitoring and quality checks throughout the program duration.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Monitor usage of devices	1.	Utilize existing inventory software to check out devices to students
		2.	Monitor device usage to ensure adequate and appropriate usage
		3.	
2.	Monitor student academic progress	1.	Check student progress reports/ report cards to monitor academic progress
		2.	Monitor student achievement on common assessments.
		3.	
3.		1.	
		2.	
		3.	
4.		1.	
		2.	
		3.	
5.		1.	
		2.	
		3.	

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Tip-web will be utilized for monitoring inventory and distribution to students. This program will also provide a report of which students are being served. This report will be reviewed bi-weekly to ensure an adequate amount of students are being served.

Student academic progress will be monitored by accessing progress reports and report cards from TxEIS. Reports from Eduphoria will be accessed to monitor progress on common assessments. These reports will be reviewed on a monthly basis following each common assessment administration.

Continuous monitoring of usage will determine if a device may need to be returned and distributed to another student.

Cleveland High School has a total enrollment of 1,407 students. Approximately 844 of those students do not have internet or technology access after school hours which was indicated on a student survey completed on campus. The technology loaner program will target these 844 students.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The current available technology devices at Cleveland High School are dedicated to computer labs and specific classroom and courses that require such usage. Devices are not currently available for checkout or lending due to the need for educational delivery and instruction on a daily basis. Current devices are also utilized for on-line state assessments, including: TELPAS and STAAR. Due to a limited budget and a rapidly increasing student population it has been difficult to purchase additional devices using current, available funds.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**TEA Program Requirement 1:** Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our mission is: "To build a community of empowered, life-long learners to be productive and responsible citizens of the world." Daily access to technology is an on-going vision at Cleveland High School. The technology lending program will support and enhance our current mission and goals that are in place. Cleveland High School has included the following goals in their campus plan:

Implement technology within the classroom

Make available to all students the ability to have access to digital learning, digital resources, and technology

Familiarize students with google documents, extend digital learning to home, involve parents in education

Cleveland High School has previously purchased chromebooks that are now being utilized with instruction in CTE classrooms, as well as in the content classrooms. These chromebooks are not for checkout, but rather used in the classroom to access on-line curriculum and textbooks. Students also satisfy technology TEKS through the use of the chromebook in the classroom. The technology loaner program will only further enhance and support the technology that is currently in place. Students having the ability to take technology with them after school hours is extremely crucial for their learning and solidification of knowledge attainment.

With these goals and the technology lending plan working together, there is the potential for Cleveland High School to be successful with the grant as planned.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**TEA Program Requirement 2:** Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Airtime will be purchased with the grant and provided to as many students as possible who identify as having no internet access after school hours. This airtime will allow students to have internet access to on-line instructional materials and resources.

In order to ensure maximum effectiveness and delivery of the airtime signal, the technology department will do regular system checks of the internet signal and transmission to the devices. Maintaining a strong and steady signal will be vital for the success of the program. Students must have access to digital media and resources outside of and after school hours in order to be successful in their courses.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**TEA Program Requirement 3:** Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The technology lending program will align with our digital learning emphasis where students are encouraged to use electronic media to access textbooks, research, and other supporting resources in education. Cleveland High School has a current initiative to make all students technology ready for the demanding need of skills in the workforce and to prepare students for higher education.

Students are expected to be responsible for their education and learning capacity. Providing them with technology will further enhance their ability to extend their learning beyond the classroom, thus reinforcing the skills necessary to meet the goals of the curriculum. Students will be able to self-monitor their learning and be prepared for class each day due to having the ability to utilize the device after school hours.

**TEA Program Requirement 4:** Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Following are the curriculum areas and digital instructional materials available to students:

**Science:** Stemscopes is our online instructional material for Biology, Chemistry, and Physics. Discovery Education is our online material for Earth & Space Science.

**Math:** Students have access to online material for Algebra I, Geometry, and Algebra II through Sapling Learning. Online materials are available for Math Models and Pre-Calculus through Pearson Education.

**Social Studies:** Online access for World Geography, World History, US history, US Government, Economics, and Psychology are available through McGraw-Hill Connect Ed. Sociology is available online through Houghton-Mifflin-Harcourt.

**Language Arts:** Available online resources include: Renaissance AR, ESL Reading Smart, and Tex Quest.

Other online resources include Moby Max, Edgenuity, and Google Docs.

**ELL's (English Language Learners):** Students use available technology and digital resources in the classroom to support language acquisition skills.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**TEA Program Requirement 5:** Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Cleveland High School infrastructure includes a 100% wi-fi available campus. Cleveland Independent School District also houses a district technology department that will offer regular support to all components of the technology lending program. Cleveland Independent School district and Cleveland High School both partner with vendors who provide quality products, along with tech support for all equipment.

The technology department will do quality audits of the devices and internet airtime delivery throughout the duration of the lending program. Once a week the technology department will randomly audit select devices to ensure functionality and sufficiently operational. The internet airtime will also be tested on a weekly basis to ensure the signal remains at maximum strength and students are able to access the needed resources and data that is required in their class curriculum.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 146-901

Amendment # (for amendments only):

**TEA Program Requirement 6:** Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

**Campus**

The grant will be administered through Cleveland High School.

**Check in and Out Process**

The students will check the material out and in through the same process utilized for textbooks. It will be coordinated through the Assistant Principal managing the school textbooks and the program utilized for tracking the products will be TipWeb. Students and parent/guardians will be required to complete an internet safety and Chromebook training session prior to checking out a device.

**Competing Needs**

The materials will be distributed to students based on their lack of home technology access. The students and parents will complete an application process that identifies their needs, describes the program, and their responsibilities. We will issue the items out to students on a first come first serve basis; after their applications have been verified and meet the established criteria.

**Maintaining Equipment**

The equipment will be maintained through our campus technology support personal. The chromebooks will be updated, tracked, and apps installed added as needed by this individual through the Google web-based management console. It will also allow us to control user access, configure network access, create user groups, etc. The devices will also utilize the internet filtering system iBoss to help ensure students stay safe while completing their online instructional activities.

**TEA Program Requirement 7:** Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Cleveland Independent School District will utilize existing inventory control software to process, monitor, and maintain the location of the devices. All technology equipment in Cisd is monitored in this method per local policy. Purchased devices will be insured and warrantied through the vendor selected. Cisd has a local policy that governs how purchased equipment is maintained.

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